



The President's Emergency Plan for AIDS Relief (PEPFAR) Fellowship Programme offers an exciting opportunity for masters' level students and graduates to be placed with Health Development Africa for a twelve month paid fellowship.

Location: Welkom, Free State

Degree Requirements: Project Management/ Development Studies/ Social work or other relevant qualification

Personal Requirements: To apply for this position you must have completed a Masters Degree or have completed 80% of your Masters course work. South African citizenship or permanent residence is essential.

Contract: 12 months

Commencement Date: January 2012

Job Description:

- Manage day-to-day activities of the CIRCLES OF SUPPORT Project;
- Manage field based COS staff
- Help in finalizing the project devolvement plan
- Ensure that the milestones for the project devolvement and sustainability plans are being met in a timely and effective manner.
- Donor liaison including: Attend meetings with donors, complete donor reports, liaise with donors, ensure donor requirements are met in a timely manner, including the branding & marking of project activities & materials;
- Liaise with the project partner, Department of Education;
- Liaise with project stakeholders and responsible for ensuring that their requirements & queries are addressed;
- Conduct field visits in order to ensure data & information from field is received timely and of a quality standard:
- Attend conferences, workshops, trainings and meetings that are related to project activities
- Advocate the project to Government and other Stakeholders?

For more information please contact:

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OR VISIT OUR WEBSITE TO APPLY ONLINE
www.fellowship.foundation.co.za

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